

CIA INTERNAL USE ONLY

IB - 48/62
5 June 1962

MEMORANDUM TO: Chief, CIA/PAD (NPIC)
FROM : Acting Chief, PAD/IB
SUBJECT : Work Shifts

1. At the 1 June Staff Meeting you requested a memorandum from each Branch Chief stating feasibility of each Branch working on shifts without support from other components of NPIC.
2. If necessary the Industrial Branch could efficiently work on a shift basis on Departmental projects without support from other NPIC components. Joint projects, however, would require support from non-PAD personnel. Last month, 41% of the project time of PAD/IB was spent on MCI-type joint projects. With the anticipated influx of new materials it appears that possibly even a larger percentage of our time will be devoted to MCI Joint NPIC Projects, which by definition, cannot be handled independently, and will require support from NPIC.



25X1A